

Request for Information
(RFI)
Medical Staffing Agencies
For
South Carolina Department of
Health and Environmental
Control

REQUEST FOR INFORMATION (RFI)

The South Carolina Department of Health and Environmental Control's (DHEC) Office of Public Health Preparedness is seeking to enhance its current nursing staff to further assist in administering the 2009-10 seasonal influenza and H1N1 (swine flu) pandemic vaccines.

Due to the critical nature of this program and the H1N1 Pandemic, prompt service delivery and efficient operations will be paramount in ensuring that the vaccines are administered in a timely manner.

It is the intent of this request to identify professional medical staffing agencies with a sizeable pool of nursing personnel (RNs and LPNs with an active, unencumbered South Carolina license or an active license in a compact state). In an effort to provide adequate staffing and statewide coverage, the additional nursing personnel will be deployed on an hourly/as-needed basis beginning mid-September 2009 for approximately six months. DHEC may elect to extend the services based upon the length and extent of the upcoming influenza season.

Respondents must address their company's resource capacity, ability to perform, and availability to reach areas throughout the state of South Carolina. Interested parties should submit materials including detailed information on your current staffing service offerings.

This request for additional information and qualifications does not commit DHEC to make an award, to pay any cost incurred in the preparation of information submitted, or to procure or contract for any services.

Any questions regarding this RFI must be submitted in writing to Sandra A. Wright, CPPB, SC DHEC, Division of Procurement Services, at 2600 Bull Street, Columbia, SC 29201 or via the following email: wrightsa@dhec.sc.gov. All questions must be received by 5:00 PM ET on Thursday, August 27, 2009. All responses to this RFI must be received by 5:00 PM ET on Thursday, September 3, 2009.

The RFI outline is to serve as a guide for the respondent but is not intended to limit the response to those items mentioned in the outline. If you have information you wish to submit as additional information, append this information to the response and identify as such.

Certification

I do hereby certify that this response is complete and accurately reflects the current capabilities and offerings of the company.

Company: _____

Authorized By: _____ Signature: _____

Date: _____